



Infant Feeding in Emergencies Core Group 2020 Annual Meeting Report

4 – 12 November 2020, Virtual Meeting

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The contents do not necessarily reflect the views of United States Agency for International Development (USAID) or the United States Government, nor that of Irish Aid.

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Acronyms

| | | | |
|-------------------|---|---------------|---|
| BMS | Breastmilk substitute(s) | IYCF | Infant and young child feeding |
| CF | Complementary feeding | MOH | Ministry of Health |
| Code, the | International Code of Marketing of Breastmilk Substitutes | NGO | Non-governmental organisation |
| EBF | Exclusive breastfeeding | NiE | Nutrition in emergencies |
| ENN | Emergency Nutrition Network | OG-IFE | Operational Guidance on Infant and Young Child Feeding in Emergencies |
| FSC | Food Security Cluster | PAT | Programmatic Adaptations Team |
| GNC | Global Nutrition Cluster | TRRT | Nutrition Technical Rapid Response Team |
| GTAM | Global Technical Assistance Mechanism for Nutrition | TOC | Theory of change |
| GTAM-CT | GTAM Core Team | TOR | Terms of reference |
| HTP | Harmonised Training Package | UNICEF | United Nations Children's Fund |
| IFE/IYCF-E | Infant and young child feeding in emergencies | USAID | United States Agency for International Development |
| IFE-CG | IFE Core Group | WFP | World Food Programme |
| IFE-CG SC | IFE Core Group Steering Committee | WHA | World Health Assembly |
| | | WHO | World Health Organization |



Meeting Overview

The IFE Core Group 2020 Annual Meeting was held from 4 – 12 November 2020, hosted by the Emergency Nutrition Network (ENN). The meeting was conducted online with remote participation for around two full days divided over four days (five days for the Steering Committee). The meeting was facilitated by the IFE Core Group Steering Committee (IFE-CG SC) members. The meeting agenda can be found in **Annex 1**.

Objectives and outputs of the meeting

The IFE Core Group (IFE-CG) online meeting aimed to regroup IFE-CG members to discuss progress in IFE-CG activities, reflect on experiences during the year and plan for the coming year.

The meeting objectives were to:

- **Review IFE-CG progress for 2020** with a focus on the role played in response to the COVID-19 pandemic
- **Identify priority areas and actions for a workplan** to be delivered by the collective for 2021 - 2023 based on the newly developed IFE-CG Strategy.

The expected outputs of the meeting were:

1. **Key priority areas** that will serve as the basis for an action plan
2. **Meeting report** with key follow up actions.

Attendees and meeting format

The meeting was attended primarily by IFE-CG members.¹ A total of 27 participants attended the first day of the online meeting with participants breaking up into working groups on the second day. On Day 3, 19 participants joined and 17 members participated on Day 4. See **Annex 2** for a full list of participants as well as individual working group lists along with group photos.

Topics covered on the first day included a discussion of the IFE-CG's contributions to the COVID-19 response, a review of actions identified during the face-to-face meeting in 2019, a presentation of the IFE-CG Strategy and an introduction to the working groups for each of the outputs and activities. On Day 2, participants broke up into working groups (sub-committees) to discuss priority areas within the various outputs of the IFE-CG Strategy. On Day 3, working groups presented the outcomes of their discussions in plenary. Day 4 was a session for Steering Committee members to reflect on the previous day, discuss and plan for the closing session. The final day involved a summary of presentations and action points as well as an evaluation of the meeting. The meeting agenda can be found in **Annex 1**.

This report provides an overview of the meeting's proceedings including **key priority actions and activities** that will serve as the basis for the 2021 – 2023 IFE-CG workplan. **Presentations and materials from the meeting can be found here.**

¹ Several members of ENN's technical staff also attended.

Session 0 Welcome and introductions

Facilitator: Marie McGrath

Marie opened the meeting by welcoming participants and thanking the various global agencies and individuals who make up the IFE-CG. Participants then introduced themselves by stating their name, organisation and the number of years they have been part of the IFE-CG. Marie closed the session by reviewing the meeting objectives and **agenda for Day 1**.



Session 1 IFE-CG and the COVID-19 response

Facilitator: Linda Shaker Berbari

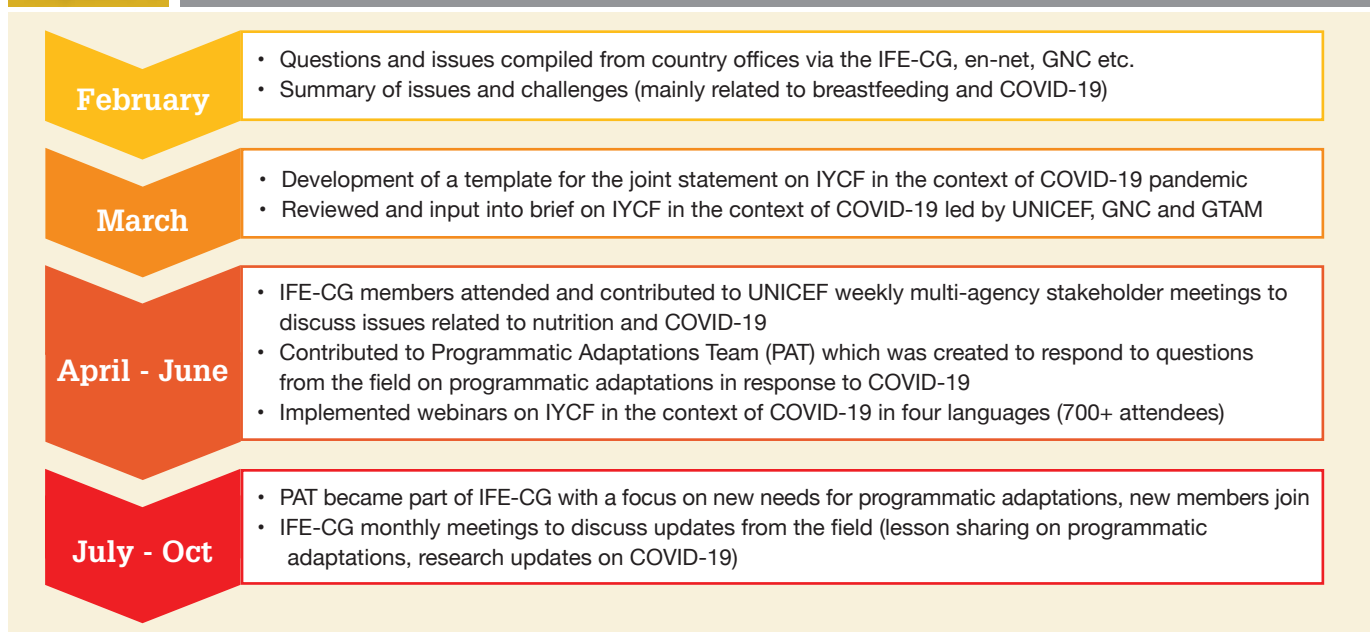
Overview: This session consisted of a brief presentation around IFE-CG contributions to the COVID-19 response followed by a discussion around lessons learnt and observations for the future.

Presentation: IFE-CG contributions to the COVID-19 response

The IFE-CG's contributions to the COVID-19 response were facilitated via the Global Nutrition Cluster (GNC) Technical Alliance (previously known as the Global Technical Assistance Mechanism for Nutrition or GTAM) for which the IFE-CG acts as the global thematic working group on infant feeding in emergencies (IYCF-E).

Since the beginning of the pandemic, the IFE-CG has provided ongoing support for identifying and addressing needs around infant and young child feeding (IYCF) in the context of COVID-19. See **Figure 1** for a timeline of the IFE-CG's activities over the course of the pandemic to date.

Figure 1 Timeline of IFE-CG's contributions to the COVID-19 response to date



Discussion of IFE-CG's COVID-19 response

The IFE-CG has made important contributions to the global response in support of optimal IYCF in the context of COVID-19. Below is a summary of these contributions along with key lessons learnt from the pandemic response. **Items requiring follow up are highlighted in orange.**

- The IFE-CG supported in the development of several key resources to answer the needs of IYCF practitioners in the context of COVID-19: a FAQ and flowchart from the World Health Organization (WHO) and a set of COVID-adapted IYCF counselling cards developed by UNICEF and USAID. Both resources have had wide global reach and impact.
- IFE-CG outputs served as useful communications resources for programmatic staff (e.g., advocacy statement released via the GNC); however, the disconnect between the IFE-CG and field staff was highlighted as a key gap. **There is a need to strengthen links between the IFE-CG and field-level IYCF staff so that needs and gaps can be addressed more effectively.** To address this issue, the PAT team were able to solicit information from the field via webinars and included an 'update from the field' section in monthly meetings. Getting perspectives from the field needs to be built into IFE-CG actions moving forward. Learning how to better support country-level staff remotely is an important lesson that can be applied to non-COVID-19 work.
- Member feedback indicated that uptake of IFE-CG outputs was good and these resources are viewed as trusted and technically sound. **It would be useful to get the views of other organisations on IFE-CG outputs and on the IFE-CG in general.**

- Given the early concerns regarding the transmission of COVID-19 via breastmilk, there has been little attention paid to issues around complementary feeding (CF) and it remains unclear what is happening in the field in this area. **It will be important to explore issues around CF more in future to identify gaps and challenges.**
- The main challenge to navigating and collating evidence on IYCF in the context of COVID-19 was the difficulty finding quality research conducted using appropriate methods. There were also **limited resources available to fund the person-time needed to summarise studies and their overarching findings.**²
- Much of the early research examined transmission of COVID-19 via breastmilk and this detracted focus from the benefits of breastfeeding in this context. The focus of research has shifted towards mental health issues related to separating infected mothers and infants versus rooming in.

² This is particularly relevant to the exercise conducted by John Hopkins University consisting of collating most recent research on maternal and child health and nutrition and COVID-19.

Session 2 Launch of the IFE-CG Strategy

Presenter: Alessandro Iellamo

Overview: Alessandro gave an overview of the IFE-CG Strategy as it forms the basis for the planning of the IFE-CG action plan. He also introduced the terms of reference (TOR) for the sub-committees (i.e., working groups) that are collaboratively working on developing an action plan for the delivery of the IFE-CG Strategy's outputs and activities for 2021 – 2024.

Presentation: Review of the IFE-CG Strategy and introduction to working groups

- The IFE-CG Strategy aims to set a direction for the IFE-CG for the next three to five years, taking into consideration the evolving nature of emergencies and the expanding scope and demand for IYCF in recent emergencies.
- The Strategy was informed by the development of the IFE-CG theory of change (TOC) and developed with full engagement from the SC and consultation with members.
- The IFE-CG Strategy aims to strengthen learning, guidance and policies and planning and capacity in IYCF-E. The desired impact is that child survival, growth and development for populations affected by emergencies be protected from further negative impacts.
- Four sub-committees have been activated to support the four outputs in the Strategy. The sub-committees (i.e., working groups) have been charged with developing an action plan for the delivery of each of the IFE-CG Strategy's outputs (described in **Figure 2** below).

The **results of the working group sessions** are discussed in **Session 5**.

Figure 2 IFE-CG outputs

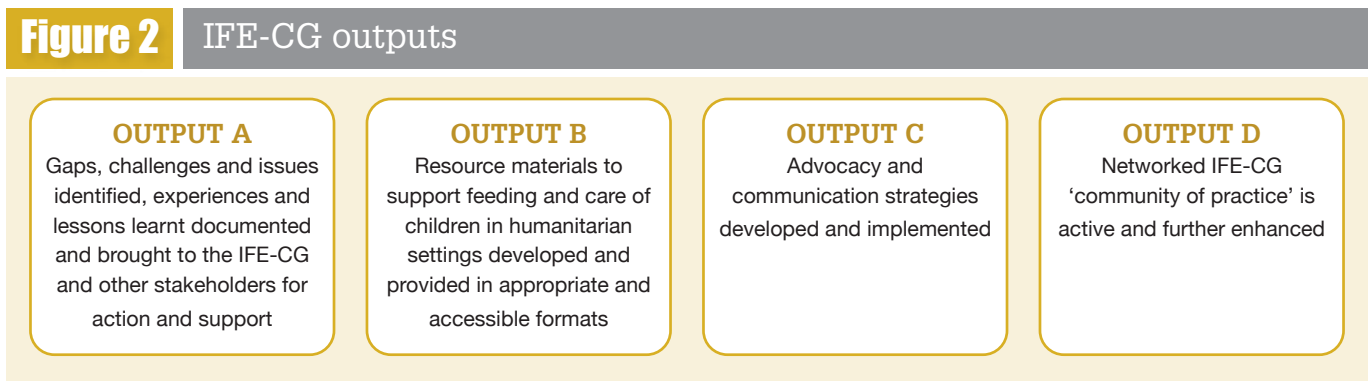
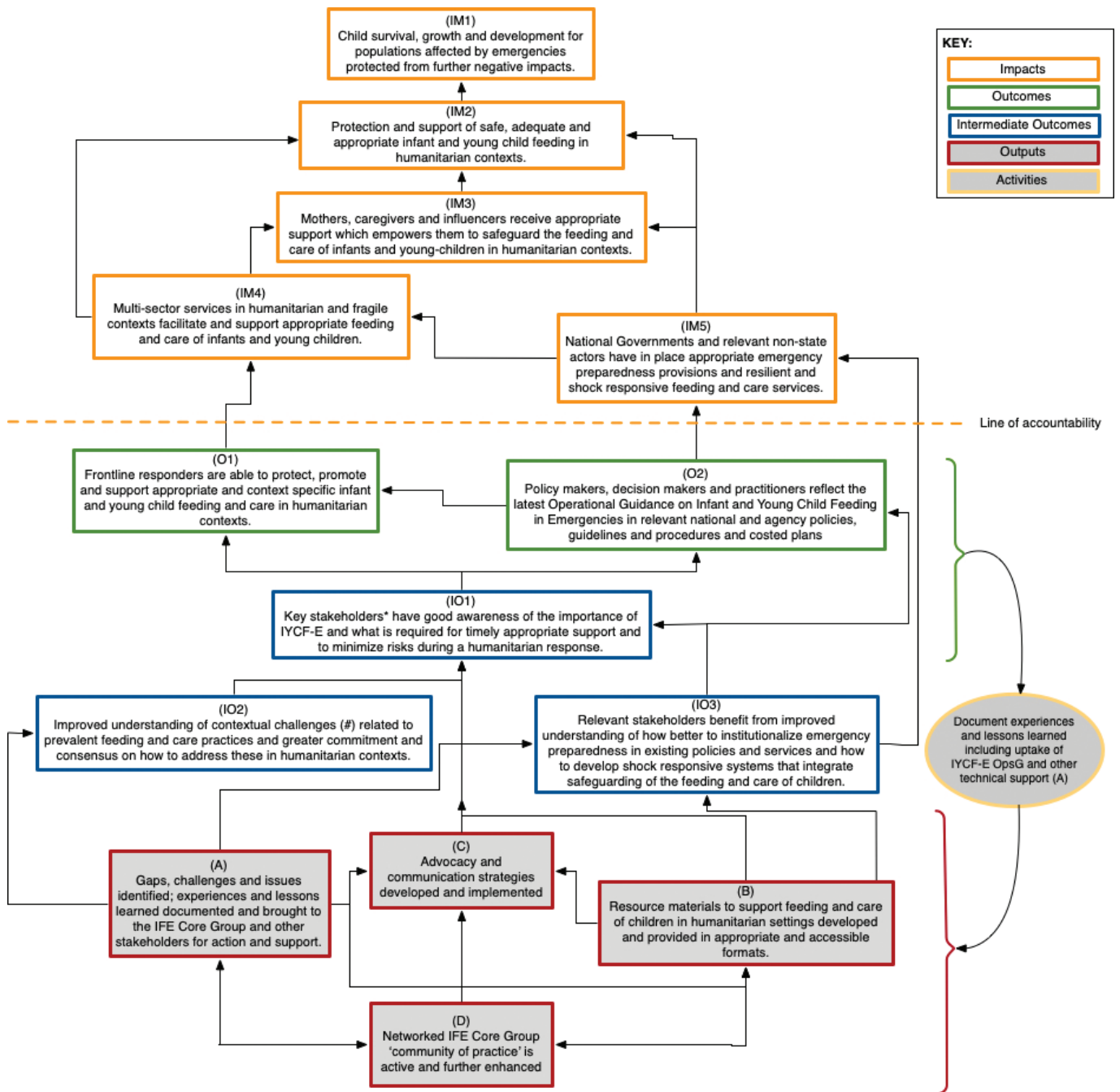


Figure 3

The IFE-CG Strategy was informed by the development of the IFE-CG theory of change



| (A) | (B) | (C) | (D) |
|---|--|---|---|
| Track issues and challenges related to IYCF-E in active emergencies and bring to the Community of Practice for action and support | Develop and disseminate written guidance: - Translate and disseminate IYCF-E OG - Develop and update training materials - Develop stop gap guidance materials | Engage with global platforms related to nutrition in emergencies (GNC, FSC etc.) | Maintain and enhance engagement by IFE-CG members: - Improve representation by those living and working in emergency affected countries and across nationalities and ethnicities Identify and implement enhanced approaches for membership engagement |
| Identify gaps in knowledge and practice; and potential areas of research and identify ways of addressing | Identify opportunities to input into third party processes, and provide support as needed | Represent IFE-CG in the WHA, World Breastfeeding conference and other identified opportunities | Reach-out to other stakeholders through alternate fora such as GTAM, ENN and the broader humanitarian sector |
| Document evidence, experiences and lessons learned including uptake of IYCF-E OG and other technical support | Provide technical support through En-net and other online platforms | Develop advocacy and communication strategies and undertake advocacy and communication activities related the feed and care of children in humanitarian contexts accordingly. | Identify and implement approaches to enhance peer-to-peer support amongst the Community of Practice |
| | Respond to technical needs as identified and shared through GTAM and following the established protocol. | | |

* Key stakeholders include policy makers, decision makers, programmers and researchers working in emergency preparedness and response.

Emerging challenges include how best to: support the nutrition and mental health of mothers, non-breast fed infants, and complementary feeding in emergencies; and how to take into account the disruption and trauma associated with humanitarian contexts and support core services to allow them to become shock responsive.

Session 3 Review of actions from the 2019 IFE-CG Annual Meeting

Presenter: Linda Shaker Berbari

Overview: This session consisted of a review of actions from the 2019 action plan as well as those identified during the face-to-face meeting in 2019 and documented in the report. Actions were presented and then an update on addressing the actions was given.

The actions were divided into the four Outputs (A, B, C, D).

Review of activities under Output A

Output A: Gaps, challenges and issues identified, experiences and lessons learnt documented and brought to the IFE-CG and other stakeholders for action and support.

Below in **Table 1** is a review of 2019 workplan actions under Output C. **Actions in blue** are completed or ongoing. **Actions in orange** have been added to the new workplan activities.

| 2019 WORKPLAN TASK | PROGRESS 2019/2020 | UPDATE |
|---|--------------------|---|
| Global Report on the progress of implementation of the OG-IFE | | • Drafting of the report was planned for 2020 – work was halted due to COVID-19 |
| Standing agenda item of the IFE-CG regular monthly meeting is on updates from active emergencies – issues related to breastfeeding, breastmilk substitute (BMS)-dependent infants and CF (or other related issues). | | • Completed |
| Regular updates from en-net and GTAM on any rising issues | | • Ongoing – including in the context of COVID-19 |
| IFE-CG TOC developed that illustrates the IFE-CG desired change and expected outputs | | • Completed |
| GTAM Baseline Technical Needs Assessment report developed summarising main issues and gaps in IYCF-E | | • Completed |
| Updated brief on research priorities in IYCF-E | | • Action discussed only. Focusing on addressing prioritised gaps. |

Suggested actions from the **2019 Annual Meeting** were also reviewed and all actions are to be considered for inclusion in the 2021 action plan (**Box 1**).

Box 1 Actions to be considered for inclusion in 2021 action plan under Output A:

- Document learning from the World Breastfeeding Conference and 2018 World Health Assembly (WHA) (visibility, collective collaboration, social media, leveraging donors, etc.)
- Consider how the research priority-setting article impacted research and learn how impact can be amplified.
- Prioritised research activities and their outputs to be defined by the research sub-committee once established.
- Clarify whether a research group or an evidence group is needed.
- Identify how to connect GTAM and the IFE-CG as a means to help to connect the IFE-CG to current issues.
- Consider whether several IFE-CG members should be designated technical moderators on en-net's IYCF forum.
- Consider whether there is a need to monitor and report on en-net activity (as per the workplan) or to revise this workplan activity.
- Consider how to encourage and increase the participation of national/local organisations in these kinds of capacity building and opportunities for sharing of experience.
- Examine how to engage in UNICEF's country-level processes around the Complementary Feeding Action Framework. More specific actions are reflected in the Complementary Feeding in Emergencies Review Report of March 2020 and available at <https://www.enonline.net/cfereviewreportmarch2020>

Review of activities under Output B

Output B: Resource materials to support feeding and care of children in humanitarian settings developed and provided in appropriate and accessible formats

Below in **Table 2** is a review of 2019 work plan actions under Output B. **Actions in blue** are completed or ongoing. **Actions in orange** have been added to the new work plan activities.

| Table 2 Review of 2019 workplan actions under Output B | | |
|---|--------------------|---|
| 2019 WORKPLAN TASK | PROGRESS 2019/2020 | UPDATE |
| Operational Guidance Version 3 available online in nine languages | | • Ongoing |
| Report on dissemination of Version 3 of the Operational Guidance | | • Presentation conducted on dissemination – data collection ongoing |
| Mapping of agencies providing training for lactation professionals at the global level | | • No progress, to be considered for 2021 |
| Newly developed material to include IYCF-E provisions in line with the Operational Guidance | | • No progress, to be considered for 2021 |
| Updated IYCF-E module within Nutrition in emergencies (NiE) online classroom training | | • Completed |
| Finalise FAQs on support to non-breastfed infants and development of other guidance as identified by GTAM | | • Paused in 2020 due to COVID-19 |
| IYCF recommendations in the context of Ebola and vaccination | | • Paused in 2020 due to COVID-19 |
| Questions on IYCF-E on en-net have been answered, as reported by ENN | | • Ongoing |
| Finalised TOR for engagement of IFE-CG with GTAM | | • Completed |
| Three webinars executed on non-breastfed infants/BMS-dependent infants. Four webinars executed on integration of IYCF-E | | • Six webinars implemented on COVID-19 adaptations |

The actions from the **2019 Annual Meeting** were also reviewed and both actions are to be considered for inclusion in the 2021 action plan (**Box 2**).

Box 2 Actions to be considered for inclusion in 2021 action plan under Output B:

- Review the IFE Preparedness Tool drafted by Save the Children.
- Identify how financial resources can be secured to move forward on work such as the development of stopgap guidance.

Review of activities under Output C

Output C: Advocacy and communication strategies developed and implemented

Below in **Table 3** is a review of 2019 workplan actions under Output C. **Actions in blue** are completed or ongoing. **Actions in orange** have been added to the new workplan activities.

| Table 3 Review of 2019 workplan actions under Output C | | |
|---|--------------------|---|
| 2019 WORKPLAN TASK | PROGRESS 2019/2020 | UPDATE |
| IFE-CG participates and contributes to WHA | | • Continuous, to be considered for 2021 |
| Targeted advocacy strategy is developed that responds to identified issues with the IFE-CG and GTAM | | • To be considered for 2021 |
| Statement/advocacy brief on care of formula-dependent infants from IFE-CG response letter | | • SC to clarify the objective, the audience and needed facts in Q1 2021 |

The actions from the **2019 Annual Meeting** were also reviewed. Most actions are to be considered for inclusion in the 2021 action plan and one action was completed (Box 3).

Box 3 Additional actions to be considered for inclusion in 2021 action plan under Output C:

- Create a working group to agree on the advocacy strategy's scope and goals and to scope existing opportunities (such as the advocacy work done on Breastfeeding in Emergency Situations by the Global Breastfeeding Collective).
- Clarify GNC expectations from the IFE-CG with regard to work that will feed into an advocacy plan/brief addressing support for infants dependent on BMS.
- Develop/flag the need for the development of documents outlining the pros and cons of donations and BMS donation management.
- Unpack the different types of connections that may be possible and what their added value would be. Identify groups where official representation of the IFE-CG would be desirable versus groups where members share, influence and identify opportunities to feed back to the IFE-CG where possible (noting the significant limitations of informal sharing). Note that this should be done once clarity is obtained on the group's direction and ambition from the TOC and strategy to facilitate targeted, strategic engagement.
- Outline a means of capturing IFE-CG contributions in various groups.
- Develop a more formalised process (including explicit documentation) for official representation of the IFE-CG to empower the representative.
- Consider how an investment in external communications (including translation and design) could result in broader impact. Examine what is needed internally versus externally in order to communicate more effectively. Identify what can be done in the immediate term to improve visibility of the IFE-CG (e.g., updating website sub-headings).
- Consider what type of documents and outputs the IFE-CG should generate and whether these should have a consistent look and feel.
- Review potential models and processes for joining other groups to provide an IFE lens.
- Develop a communication strategy. Consider structure; define working groups versus sub-committees.
- Examine how to capacitate the collective and individuals to deliver on the IFE-CG's collective ambitions.

Completed action under Output C:

- IFE-CG SC and GTAM-Core Team (CT) to define the process by which requests for technical advice are received and accepted by the IFE-CG and technical advice is provided in response. Circulate to wider group for feedback.

Review of activities under Output D

Output C: Networked IFE-CG community of practice is active and further enhanced

Below in **Table 4** is a review of 2019 workplan actions under Output C. **Actions in blue** are completed or ongoing. **Actions in orange** have been added to the new workplan activities.

Table 4 Review of 2019 workplan actions under Output D

| 2019 WORKPLAN TASK | PROGRESS 2019/2020 | UPDATE |
|--|--------------------|---|
| Final list of members with relevant documents – members aware of IFE-CG events and updates | | • Update as needed |
| Monthly meetings conducted and minutes shared | | • Ongoing activity |
| A face-to-face meeting conducted with IFE-CG membership and a meeting report completed | | • 2019 done • 2020 in progress |
| Updated IFE-CG online material including IYCF-E resources | | • Populate outline/web page content • 2020 in progress |

The actions from the **2019 Annual Meeting** were also reviewed. While many actions under Output D were completed, several actions will be considered for inclusion in the 2021 action plan (**Box 4**).

Box 4 Actions to be considered for inclusion in 2021 action plan under Output D:

- Map the group's current and desired composition; strategise how to fill gaps in current composition.
- Increase engagement with local/national organisations to tap into the wealth of experience on IFE.
- Acknowledging agency workloads and competing priorities,
- consider what the IFE-CG can do to help agency staff make the case for contributing to the IFE-CG.
- Define member participation and engagement with working groups further.

Completed actions under Output D:

- Once ways of working are more clearly articulated as part of the process of developing the IFE-CG Strategy and TOC, revise the IFE-CG Membership and TOR document to include terms of reference for the IFE-CG itself.
- Create an online folder with SC meeting minutes.
- Add standing agenda point to monthly meeting agenda: top-line updates from the SC of key discussion points and decisions.
- Update definitions in the Declaration of Interest.
- Re-share list of working groups so all can sign up to sub-committees and working groups of interest.
- Alternate meeting times to allow for members in different time zones to attend.

Session 4 Simultaneous working group activities in breakout rooms

Overview: The session began with a brief plenary session to launch the working groups during which an exercise was conducted to gather insight on members' expectations of participation in the IFE-CG (results are in **Box 5**).

Box 5 Members' expectations of participation in the IFE-CG:

- What do you expect from the IFE Core Group?
- Regularly informed
 - Technical guidance
 - Accessible peer support
 - Direction
 - Excitement and mentoring
 - Reach
 - Contribute

Previously established working groups (sub-committees) then met in breakout rooms to discuss priority actions within an assigned output including indicators and tools. This was a continuation of work that started pre-meeting. The results of working group activities are described in **Session 5**. The working groups are outlined in **Table 5**.

Table 5 Outline of breakout room activities and facilitators for each output

| | |
|------------------------|---|
| BREAKOUT ROOM 1 | Output A: Gaps, challenges and issues identified, experiences and lessons learnt documented and brought to the IFE-CG and other stakeholders for action and support Facilitator: Alessandro Iellamo |
| BREAKOUT ROOM 2 | Output B: Resource materials to support feeding and care of children in humanitarian settings developed and provided in appropriate and accessible formats Facilitator: Fatmata Sessay |
| BREAKOUT ROOM 3 | Output C: Advocacy and communication strategies developed and implemented Facilitator: Linda Shaker Barbari |
| BREAKOUT ROOM 4 | Output D: Networked IFE-CG community of practice is active and further enhanced Facilitator: Alexandra Rutishauser Perera |

Session 5 Working group presentations and feedback

Facilitator: Marie McGrath

Overview: Presenting the results of the working groups on Outputs A, B, C and D.

Introduction to working group presentations

Presenter: Linda Shaker Barbari

Overview: Linda introduced the four working groups and presented the results of the exercise conducted during the working group plenary sessions on Day 2 around members' expectations of participation in the IFE-CG (see **Box 5**).

Presentation: Output A (Gaps and challenges)

Presenter: Sajia Mehjabeen

Overview: This working group discussed priority areas within Output A (described in **Table 6**) including indicators and tools. This is a continuation of work that started pre-meeting.

Table 6 Output A and included activities

1. Track issues and challenges related to active emergencies and bring to the community of practice for action and support
2. Identify gaps in knowledge and practice, potential areas of research and identify ways of addressing
3. Document evidence, experiences and lessons learnt including uptake of IYCF-E Operational Guidance (OG-IFE) and other technical support

Output A: Updated workplan activities

Activities under Output A were discussed and revised in line with the group's vision for the new workplan. The updated activities under Output A that resulted from the working group session are in **Table 7** along with voting results regarding whether to include that activity and considerations for implementation.

The participant list for **working group A** can be found in **Annex 2**.

In table 7 below, **Text in green** indicates an action from the 2019 action plan. **Text in blue** indicates actions from the 2019 face-to-face meeting. **Text in red** indicates that edits or changes were made during the sub-committee meetings. **Text in black** indicates discussion points drafted during the sub-committee meetings.

Table 7 Updated activities under Output A with considerations for success

| PROPOSED ACTIVITIES | MEMBER VOTING RESULTS REGARDING ACTION | CONSIDERATIONS & NOTES FROM WORKING GROUP DISCUSSION | PLENARY DISCUSSION NOTES ON ACTIVITIES |
|--|--|--|--|
| 1. Regularly monitor issues and challenges related to IYCF-E through updates from the IFE-CG membership, other global, regional and national mechanisms and groups | 15 (Keep) | <ul style="list-style-type: none"> • Aim to create a systematic approach/system while maintaining the informal information sharing modality • Identify the potential source of that information • Ensure diversity and inclusion, involve national/local organisations • Link up with the cluster and sector coordination system | – |
| 2. Identify research priorities for the coming years through the IFE-CG and the collective | 15 (Keep) | <ul style="list-style-type: none"> • Review the progress made in research based on the article from Claudine Prudhon, 2016. What is the progress on each of the priorities indicated in the article? • Design an inclusive method to identify research questions that need answers • Demonstrate the negative impact of lack of IYCF-E but also the impact of good IYCF-E programming • Invest in research that also highlights the economic arguments and the impact of social and behaviour change communication on IYCF practices | – |
| 3. Consider how the research priority-setting article impacted research and learn how impact can be amplified (review the progress, where there has been movement or not and then design a new exercise) | 4 (Remove) 4 (Modify) 1 (Keep) | <ul style="list-style-type: none"> • <i>This activity was integrated into activity #2</i> | – |

Table 7 Cont'd

| PROPOSED ACTIVITIES | MEMBER VOTING RESULTS REGARDING ACTION | CONSIDERATIONS & NOTES FROM WORKING GROUP DISCUSSION | PLENARY DISCUSSION NOTES ON ACTIVITIES |
|--|--|--|--|
| 4. Develop a report on implementation of IYCF-E policies by governments | 15 (Keep) | <ul style="list-style-type: none"> Requires resources and time Clearly defines the scope Save the Children currently undertaking this exercise based on cross analysis of various datasets Firm up the advocacy and goal of this exercise | <p>Discussion point: This activity assumes there is a relevant policy in place. This activity should perhaps be preceded by an assessment of policy status in each country before delving into implementation.</p> <p>Response: Agreed, it will be important to first assess whether a policy exists that reflects IYCF-E; this is an important activity in itself. However, it will be important to also examine how policy is implemented.</p> |
| 5. Document and keep track of the uptake of the Operational Guidance including lessons learned related to IYCF-E programming | 15 (Keep) | <ul style="list-style-type: none"> Engage and involve the participation of national/local organisations We need to identify an approach that does not add a burden to national organisations We need to clearly identify the resources needed to do this and who will lead in doing this | – |
| 6. Revisit, review and update IYCF-E indicators from the NiE registry | Activity newly added | <ul style="list-style-type: none"> Needed, an important exercise. Will require time and resources The information we collect from the field is not always of good quality Important to streamline the process Create a subgroup to work on this | <p>Discussion point: Is there a gap in the IYCF-E indicators or does this exercise belong more in the 'addressing gaps' stage?</p> <p>Response: The working group considered both gaps and what is needed to fill these gaps. Therefore, they included this activity to fill the data gap by seeking to streamline the collection of data from the field and make it comparable across contexts.</p> |
| 7. Increase localisation and national engagement | Activity newly added | <ul style="list-style-type: none"> Mapping exercise to identify relevant regional mechanisms. The importance of coordinating/linking with Ministry of Health (MOH)/WHO/UNICEF/WFP regional and country offices Identify regional mechanisms where IFE-CG can be represented/added to the regular agenda | <p>Discussion point: Increased localisation was discussed across the different working groups. While localisation is needed to identify gaps at the local level, this may be primarily an activity aimed at addressing gaps.</p> <p>Response: The need for increased localisation is a theme that should be mainstreamed in activities across all outputs.</p> |

Output A: Next steps

The proposed next steps under Output A are as follows:

- Prioritise the activities
- Indicate timeline
- Identify lead groups/agencies
- Mobilise resources for implementation

Output A: Cross-cutting discussion points from plenary discussion of Output A

Discussion points related to specific activities are included in **Table 7**. One point was raised that applies across all outputs:

- Next steps include prioritising the activities and a resource mobilisation plan. How will the IFE-CG determine which activities across all outputs are the most critical so that resources can be distributed appropriately?

Response: This is a point that will be discussed by the IFE-CG SC as it will depend on what the IFE-CG hopes to deliver as a whole across outputs.

Presentation: Output B (Resource materials)

Presenter: Julie Tanaka and Caroline Abla

Overview: This working group discussed priority areas within Output B (described in **Table 8**). This is a continuation of work that started pre-meeting.

Output B: Updated workplan activities

Activities under Output B were discussed and revised in line with the group's vision for the new workplan. The updated activities under Output B that resulted from the working group session are in **Table 9** along with voting results regarding whether to include that activity and considerations for implementation.

Table 8 Output B and included activities**Output B: Resource materials to support feeding and care of children in humanitarian settings developed and provided in appropriate and accessible formats**

1. Develop and disseminate written guidance:
 - a. Translate and disseminate OG-IFE
 - b. Develop and update training materials
 - c. Develop stopgap guidance materials
2. Identify opportunities to input into third party processes and provide support as needed
3. Provide technical support through en-net and other online platforms. Respond to technical needs as identified and shared through GTAM and following the established protocol

Text in green indicates an action from the 2019 action plan. Text in blue indicates actions from the 2019 face-to-face meeting.

Table 9 Updated activities under Output B with considerations for success

| PROPOSED ACTIVITIES | MEMBER VOTING RESULTS REGARDING ACTION | CONSIDERATIONS | PLENARY DISCUSSION NOTES ON ACTIVITIES |
|--|--|---|--|
| 1a. Translate and disseminate IYCF-E OG: Complete translation of Version 3 of the Operational Guidance | 13 (Keep) 2 (Modify) | <ul style="list-style-type: none"> • Would like agencies to take on translation in country • Put to communication group – spread/advertise the OG-IFE and encourage others to translate/provide support with formatting etc. • How to raise awareness of availability? Ensure all translations are on website • Important to also change the photos to match the language change – photographs must reflect the context and the audience. | <p>Discussion point 1: There is a need to reflect on whether in-country translation is a reasonable/feasible request given the size of the document. A previous effort to translate the guidance turned into a very large task.</p> <p>Response: A more reasonable request may be for an external agency to lead on the initial translation and request in-country support for back translation and sense checking. Large organisations such as UNICEF may have the resources to fund translation but this is not something that non-governmental organisations (NGOs) would have capacity for.</p> <p>Discussion point 2: It will be important to contextualise the IFE-OG by changing photos in different country versions so that photos reflect the context and the audience. Photos were not contextualised in several countries and this caused issues (e.g., Nepal).</p> |
| 1a. Translate and disseminate OG-IFE: Disseminate Version 3 of the Operational Guidance via trainings (regional, national, sub-national etc.) including national bodies providing training for lactation professionals and dissemination events (specific to IFE or other) | 15 (Keep) | <ul style="list-style-type: none"> • Dissemination via non-nutrition outlets and at regional levels • Conduct training → Suggested addition/modification: • Develop new materials that help to operationalise the operational guidance e.g., infographics on IFE-CG actions • Additional materials should address other sectors and make it simple for them to understand their role | – |
| 1b. Develop and update training materials: Review existing material and ensure that IYCF-E provisions are included | 13 (Keep) 2 (Modify) | <ul style="list-style-type: none"> • Keep but include non-sector specific materials e.g., humanitarian health and non-emergency to incorporate IYCF-E provisions as well as key nutrition materials • IYCF-E Toolkit, GNC Technical Alliance website plus OG-IFE Key Resources List → Suggested addition/modification: • Review existing training materials and ensure that IYCF-E provisions are included (put criteria: nutrition and non-nutrition) • Organise database of IYCF-E material (date last revised, catalogued) • Gap in training materials for frontline workers • Five-day IYCF counselling course is used however not adapted to emergencies. Suggest either adapting or integrating within existing material • Develop training materials that target frontline staff based on IYCF counselling course/adapt to IYCF-E /incorporate IYCF-E | – |

Table 9 Cont'd

| PROPOSED ACTIVITIES | MEMBER VOTING RESULTS REGARDING ACTION | CONSIDERATIONS | PLENARY DISCUSSION NOTES ON ACTIVITIES |
|---|--|--|---|
| <p>1b. Develop and update training materials: Update IYCF-E Module within NiE online classroom training</p> | 13 (Keep) 2 (Modify) | <ul style="list-style-type: none"> Currently do not have anything that says, "conduct capacity building". One way to disseminate is to actually DO the capacity building NiE online materials developed by UNICEF are almost ready to be disseminated NB: there are also other NiE trainings (e.g., done by University of Beirut). Important to include and inform partners about available resources and courses Agora is publicly available. Materials come in different formats (slides/recordings/videos) that anyone can use <p>→ Suggested addition/ modification:</p> <ul style="list-style-type: none"> Roll out IYCF-E Module within NiE online classroom training (update as needed). Update of existing face-to-face NiE/IYCF-E training | <p>Discussion point: There is a need to consider the practicality of this activity as it is unclear what training materials it refers to and to what degree the IFE-CG has control over their development.</p> <p>Response: For example, the Harmonised Training Package (HTP) developed by ENN could be updated. Recommendations could be provided for updating IYCF-E materials not owned by the IFE-CG. A list of training materials could be created and assessed for up-to-date IYCF-E content. If any materials are found to be out of date, then the IFE-CG could reach out to the owners with updates to the content. An alternative approach could involve the IFE-CG providing guidance for IYCF-E competencies that partners could use themselves to assess their curricula. The newly drafted NiE Competency Framework and the GNC IYCF Checklist could fulfil this purpose. It will also be important to review Module 2 of the HTP (Infant feeding in emergencies) as it is due for an update and could be used as a benchmark for other agencies to adapt.</p> <p>Discussion point: Should the IFE-CG be directly responsible for rolling out capacity building?</p> <p>Response: Within this group, the key consideration is to ensure that evidence-based and technically sound materials are available and accessible and to support in their uptake. It may be challenging for the IFE-CG to engage directly in delivering capacity building; this is a task that may need to be carried out by individual agencies.</p> |
| <p>1c. Develop stopgap guidance materials: Develop relevant guidance needed for identified gaps (non-breastfed infants FAQs – other needed guidelines e.g., relactation and wet nursing as identified by GTAM</p> | 13 (Keep) 2 (Modify) | <ul style="list-style-type: none"> Agree to keep Expand scope to be wider <p>→ Suggested modification:</p> <ul style="list-style-type: none"> Develop relevant guidance needed for identified gaps | – |
| <p>2. Identify opportunities to input into third party processes and provide support as needed: Unpack the different types of connections that may be possible and what their added value would be. Identify groups where official representation of the IFE-CG would be desirable versus groups where members share, influence and identify opportunities to feed back to the IFE-CG where possible (noting the significant limitations of informal sharing)</p> | 10 (Keep) 1 (Modify) | <ul style="list-style-type: none"> Shorten and clarify Move to sub-committee D on representation | – |
| <p>3. Provide technical support through en-net and other online platforms: Members to provide support on en-net and other online platforms</p> | 15 (Keep) | <ul style="list-style-type: none"> Keep but discuss practical aspects in next steps | – |
| <p>3. Provide technical support through en-net and other online platforms: Organise a series of webinars on dealing with non-breastfed infants and on integration of YCF-E in partnership with Nutrition Technical Rapid Response Team (TRRT)</p> | 15 (Keep) | <ul style="list-style-type: none"> Broaden scope of topics Include other partners beyond TRRT Consider in-house webinars. But missed opportunity if we exclude others? Some requests for more technical sessions (research, programmatic, innovations, success stories etc.) Could have separate meetings for technical issues <p>→ Suggested modification:</p> <ul style="list-style-type: none"> Organise a series of (internal and external) webinars responding to identified gaps | – |
| <p>4. Respond to technical needs as identified and shared through GTAM and following the established protocol: IFE-CG SC and GTAM CT to define the process by which requests for technical advice are received and accepted by the IFE-CG and technical advice is provided in response. Circulate to wider group for feedback</p> | 12 (Keep) 1 (Modify) | <p>→ Suggested modification:</p> <ul style="list-style-type: none"> Document experiences around Ebola and COVID-19 to define a process by which we receive requests and produce resources | – |

The **participant list** for working group B can be found in **Annex 2**.

Output B: Next steps

The **proposed next steps under Output B** are as follows:

- Agree on sub-activities based on feedback from plenary
- Discuss/refine sub-activities
- Add details related to timeline etc.
- Finalise by end of the year

Output B: Cross-cutting discussion points from plenary discussion of Output B

Discussion points related to specific activities are included in **Table 9**. One point was raised that applies across all outputs:

- There are linkages between outputs (i.e., they feed into each other). Therefore, some activities might be repeated in some outputs and we need to identify cross-cutting activities.

Presentation: Output C (Advocacy and communications strategies)

Presenter: Linda Shaker Berbari

Overview: This working group discussed priority areas within Output C (described in **Table 10**). This is a continuation of work that started pre-meeting.

Table 10 Output C and included activities

| Output C: Advocacy and communication strategies developed and implemented |
|---|
| 1. Engage with global platforms related to nutrition in emergencies (GNC, Food Security Cluster (FSC), etc.) |
| 2. Represent the IFE-CG in the WHA, World Breastfeeding conferences and other identified opportunities |
| 3. Develop advocacy and communication strategies and undertake advocacy and communication activities related to the feeding and care of children in humanitarian contexts |

Output C: Updated workplan activities

Activities under Output C were discussed and revised in line with the group's vision for the new workplan. The group unanimously decided that the content of activities included in the 2019 action plan should remain unchanged and so only the wording has been updated. The updated activities under Output C that resulted from the working group session are in **Table 11** along with suggested sub-activities.

Table 11 Updated activities and sub-activities under Output C

| MAIN ACTIVITIES | MEMBER VOTING RESULTS REGARDING ACTIVITY | SUGGESTED SUB-ACTIVITIES | PLENARY DISCUSSION NOTES ON ACTIVITIES |
|--|--|---|---|
| 1. Engage with global platforms related to nutrition in emergencies (GNC, FSC, etc.) | 12 (Keep) | <ul style="list-style-type: none"> • Map existing global platforms to engage with, including non-nutrition and non-emergency platforms (examples of platforms, GNC, FSC, NetCode, Global Breastfeeding Collective etc) • Decide on list of platforms to engage with based on mapping exercise taking into consideration priority of engagement | - |
| 2. Represent the IFE-CG in the WHA, World Breastfeeding Conferences and other identified opportunities | 13 (Keep) | <ul style="list-style-type: none"> • Develop a calendar of events/opportunities on a yearly basis that includes nutrition and non-nutrition events as well as emergency and non-emergency opportunities (examples of opportunities and events: WHA, World Breastfeeding Conference etc) • Represent IFE-CG in the WHA, WBC and other opportunities that are identified | - |
| 3. Develop advocacy and communications and undertake advocacy and communications activities related to the feeding and care of children in humanitarian contexts | 12 (Keep) | <ul style="list-style-type: none"> • Develop a targeted advocacy strategy that responds to identified issues within the IFE-CG • Implement the developed advocacy strategy over two years supported by a communication strategy • Build expertise in advocacy amongst IFE-CG membership and outside (capacity development for policy and advocacy advisors in organisations) • Monitor and evaluate developed advocacy strategy | Discussion point: Advocacy and communications should not only be targeted at the nutrition sector but also at non-nutrition groups who play an important role in IYCF-E, particularly communications specialists. While the media guide provides agencies with some guidance on communications around IYCF-E, this is an area that requires greater focus by the IFE-CG. |
| | | <ul style="list-style-type: none"> • Develop a communication strategy that supports the advocacy strategy • Implement communication strategy over two years • Monitor communication strategy | - |

Output C: SWOT analysis for IFE-CG communication strategy

As part of their work around communications, working group C conducted a SWOT analysis (strengths, weaknesses, opportunities, threats) to inform the development of the IFE-CG communications strategy. A communications consultant who is supporting with the communication strategy joined the session. The results are below in **Box 6**.

The **participant list** for working group C can be found in **Annex 2**.

Box 6

SWOT analysis results for the IFE-CG communication strategy

STRENGTHS

- Strong and diverse network – global reach – geographical coverage – formal and informal
- Resources within organisations (communication specialists)
- Use organisations as outlets to get communication out – ripple
- Technical and programming expertise
- Many invested partners ready to support our communications goals
- Evidence base we have that we can access in communication – have access to evidence - huma resources
- Highly 'regarded' – valued – brand is important

OPPORTUNITIES

- Advocacy with other groups (non-nutrition/communications groups)
- We could use stronger communications guidance in the OG (or perhaps a companion communications guidance document)
- Media training for IYCF-E/IFE-CG roll out (internally and externally – part of do-no harm) identifying global humanitarian journalist groups
- Reach out/engage with communication experts – facilitate similar exercises with communication experts (regionalisation)
- Get breastfeeding and exclusive breastfeeding (EBF) on food security and food systems agenda (only food for infants less than six months)

WEAKNESSES

- IFE-CG may not be known enough in certain areas
- Unstable funding pipeline (in the IYCF-E world, communications sometimes unintentionally undermine IYCF by perpetuating myths around breastfeeding)
- Uncertain capacity in communication

THREATS

- Difficult to talk about/emotionally charged
- Strong focus on exclusive breastfeeding (EBF)/milk and less on CF
- Lack of awareness about specific IYCF issues such as wet nursing
- Overburdened membership

Output C: Next steps

The **proposed next steps under Output C** are as follows:

- Agree on sub-activities based on feedback from plenary
- Discuss/refine sub-activities
- Add details related to timeline/resources etc.

Output C: Cross-cutting discussion points from plenary discussion of Output C

Discussion points related to specific activities are included in **Table 11**. Two points were raised that apply across all outputs:

- How do activities around advocacy and communications link with the other outputs?

Response: This output is reliant on other outputs. The communications and advocacy strategies will be tools to reach the objectives of the IFE-CG. The work around identifying gaps and resources will guide the content of the strategies.

- Communication of research findings may be an important activity to include in communication efforts by the IFE-CG. The IFE-CG could support country teams to interpret research findings as this can be a challenge.

Response: As work progresses on the communications and advocacy strategies, this is something that should be integrated. The working groups tasked with creating the strategies will be expanded and members from other outputs will be asked to contribute.

Presentation: Output D (Active IFE community of practice)

Presenter: Alexandra Rutishauser-Perera

Overview: This working group discussed priority areas within Output D (described in **Table 12**). This is a continuation of work that started pre-meeting.

Table 12 Output D and included activities

Output D: Networked IFE-CG community of practice is active and further enhanced

1. Maintain and enhance engagement by IFE-CG members:
 - Improve representation by those living and working in emergency-affected countries and across nationalities and ethnicities
 - Identify and implement approaches to enhance peer-to-peer support amongst the community of practice
2. Reach out to other stakeholders through alternate fora such as GTAM, ENN and the broader humanitarian sector
3. Identify and implement approaches to enhance peer-to-peer support amongst the community of practice

Output D: Updated workplan activities

Activities under Output D were discussed and revised in line with the group's vision for the new workplan. The updated activities under Output D that resulted from the working group session are in **Table 13** along with voting results regarding whether to include that activity and considerations for implementation.

The participant list for working group D can be found in **Annex 2**.

Text in green indicates an action from the 2019 action plan. **Text in blue** indicates actions from the 2019 face-to-face meeting.

Table 13 Updated activities, sub-activities and considerations under Output D

| ACTIVITY | MEMBER VOTING RESULTS REGARDING ACTIVITY | - | - |
|---|--|--|--|
| 1. Maintain and enhance engagement by IFE-CG members | 9 (Keep) 2 (Modify) | - | - |
| 1a. Improve representation by those living and working in emergency affected countries and across nationalities and ethnicities | 14 (Keep) | Map the group's current and desired composition; strategise how to fill gaps in current composition | <ul style="list-style-type: none"> Retrieve information/ask what members expect from the IFE-CG → Suggested modification: Map the group's current composition and identify gaps (including gender). Strategise on how to fill gaps |
| | 14 (Keep) | Increase engagement with local and national organisations to tap into the wealth of experience on IFE | <ul style="list-style-type: none"> Consider compensation for participation? Need to ask local/national future members Ease of engagement would be important Linking with other initiatives that IFE-CG members are part of (e.g., GNC-TA). Use lessons learnt from the current conversation on localisation. Get more engagement from country offices of the IFE-CG members How do we define engagement? → Suggested modification: Increase engagement with local/national organisations (including non-emergency focused) to tap into the wealth of experience on IFE |
| 1b. Identify and implement approaches for membership engagement | 13 (Keep) 1 (Modify) | Conduct annual face-to-face meetings to discuss IFE-CG plans and actions | - |
| | 14 (Keep) | Conduct regular monthly meetings with IFE-CG membership attendance | <ul style="list-style-type: none"> Be careful with time of the day of the calls (systematic recording), opportunity to feed into the minutes if members could not attend the call |
| | 14 (Keep) | Acknowledging agency workloads and competing priorities, consider what the IFE-CG can do to help agency staff make the case for contributing to the IFE-CG | <ul style="list-style-type: none"> Ask current members what they expect from the IFE-CG (word cloud?) → Suggested addition: Acknowledge names of people and agencies when documents are being drafted/reviewed |
| 2. Reach out to other stakeholders through alternate fora such as GTAM, ENN and the broader humanitarian sector | 5 (Keep) 7 (Remove) | None | <ul style="list-style-type: none"> Link the IFE-CG with other multi-sector and regional working groups (Brigitte with WHO South East Asia working group) Conduct regional-level meetings (with the IYCF-E working group of the Nutrition Cluster) → Suggested addition: Mentor youth professionals of low-income countries then a guide can be developed Pilot first then increase (organising a competition). Could partner with other initiatives (GNC-TA, TRRT, Save the Children, GNC, etc.) |
| 3. Identify and implement approaches to enhance peer-to-peer support amongst the community of practice | 9 (Keep) 2 (Modify) | Update information on the ENN website including memberships and plan | <ul style="list-style-type: none"> Use en-net more for engagement (through asking national/local new members) |
| | 14 (Keep) | Consider whether several IFE-CG members should be designated technical moderators on en-net's IYCF forum | - |

Output D: Next steps

The **proposed next steps under Output D** are as follows:

- Agree on sub-activities based on feedback from plenary
- Discuss/refine sub-activities
- Add details related to timeline etc.
- Finalise by end of the year

Output D: Cross-cutting discussion points from plenary discussion of Output D

In response to the working group's presentation, the following points were raised:

- Research published by a member of the IFE-CG examines the engagement of professionals in low-income countries in research activities involving collaborators in high-income countries. This research could provide useful insights on barriers to more fully involving IYCF-E practitioners from low-income countries in the work of the IFE-CG.

Response: Kirk will share links to his research.

- More consideration for IFE-CG members living in different time zones would be appreciated as this is an important barrier to participation. Greater investment in technology would improve the experience of group members who cannot attend face-to-face meetings in person. It may be helpful to establish regional groups for those working in IYCF-E who are not able to join in IFE-CG activities. It may be worth considering alternative sites for face-to-face meetings (e.g., Manila or Jakarta instead of the UK or New York).

Response: This is an important practical consideration that will facilitate improved participation.

- Translation in IFE-CG meetings and fora would be beneficial to encourage participation and engagement. The practicalities of this can be challenging.

- Are there any additional activities that should be included but have not been discussed thus far across all outputs?

Response: Creating links with the development sector and ensuring that IYCF-E is part of preparedness activities. Is this a role or priority for the IFE-CG? **This is something that could be integrated into the output on communications and advocacy where different platforms are identified** (e.g., government meetings). There is a need to consider who to target and approach for this.



Summary of Steering Committee discussions

The IFE-CG SC deliberated on presentations thus far, reflected on the results of the working groups and discussed next steps. Each member of the SC reflected on the meeting so far and most comments were positive in terms of participation and engagement.

Key questions were discussed to help with prioritising activities for the action plan. It was suggested that three questions be asked during the meeting in order to help groups to reflect on the activities and prioritise them. The questions are included in the 'Next Steps' presentation by Alessandro Iellamo in **Session 6**. This will be the basis for the next sub-committee meetings which will occur after the Annual Meeting.

The SC also developed a summary of activities in order to facilitate the plenary discussion in Session 6 (see **Figure 4** in **Session 6**) and the agenda for the final day was prepared.

Session 6 Meeting close, wrap up and evaluation

Facilitator: Marie McGrath

The meeting was wrapped up with brief presentations on the following points:

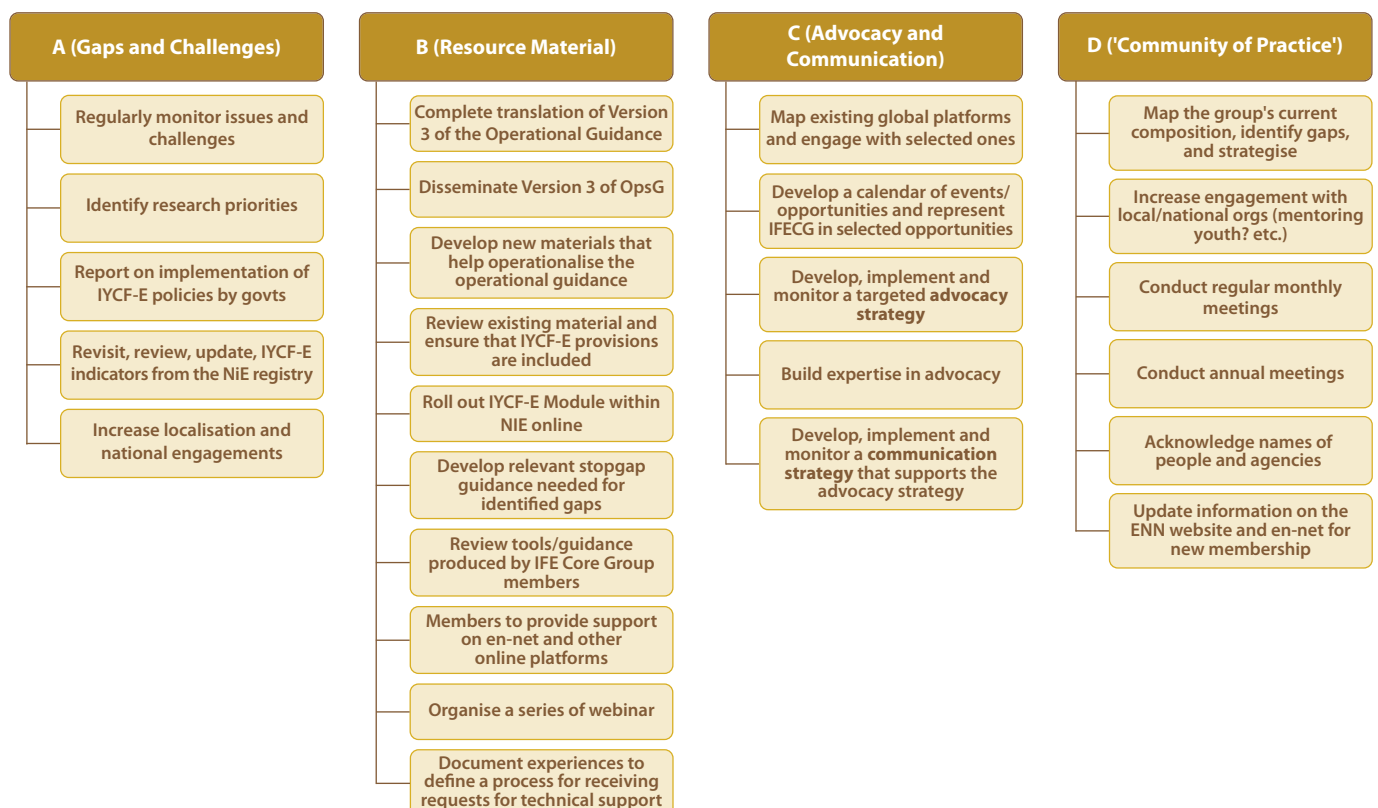
1. Reflection on overall action plan – burning issues regarding areas of work and activities
2. Next steps and process for finalisation of action plan
3. Take home messages

Presentation: Reflection on overall action plan

Presenter: Fatmata Sessay

Overview: Fatmata acknowledged the commitment and engagement of the working groups and invited participants to raise any final 'burning issues' related to the action plan which was presented as an overall output of the working groups (summarised in **Figure 4** below).

Figure 4 Summary of the IFE-CG action plan



The following issues were raised with regards to the action plan (items requiring follow up are highlighted in orange):
 With regards to Output C (Advocacy and communication):

- The IFE-CG **should aim to map and engage with regional platforms** in addition to global platforms. There are independent regional platforms that are not necessarily sub-groups of global ones.
- Is it the role of the IFE-CG to build expertise in advocacy or is this activity already integrated into individual agencies? The following points were discussed:
 - Given the many priorities of the IFE-CG, is it a priority
 - to build expertise in advocacy?
 - This output was intended to encompass building expertise within the IFE-CG and externally regarding IYCF-E.
 - Global agencies are better positioned than individual agencies to carry out effective advocacy. The IFE-CG is a well-respected expert in this area.

General issue:

- Does the IFE-CG have a role in addressing violations of the International Code of Marketing of Breastmilk Substitutes (the Code)? The following points were discussed:
 - **Highlight the Code in relevant IFE materials**
 - **Engage with local organisations to ensure that they are aware of the Code** and that systems are in place to report violations. Engage with private organisations outside the nutrition community including infant formula suppliers.
 - IFE-CG is represented in Net-Code by ENN, a key step towards being more involved with issues around the Code. However, the responsibility lies with each individual member to educate and support country-level colleagues around the Code. IFE-CG can also feed into global conversations around Code-related issues.

Presentation: Next steps and process for finalisation of action plan

Presenter: Alessandro Iellamo

Overview: Alessandro outlined completed actions to date (summarised in **Figure 5** below) and next steps to finalise the IFE-CG action plan.

The **key next step is a third sub-committee** (working group) **meeting** that addresses the following questions:

- What are the priority activities? Which activities should the IFE-CG lead on and which ones could be led by a member or an external group?
- What kind of resources and capacity are needed to deliver on activities?
- What is the time frame to complete activities?

The full engagement of members in this process will be necessary to finalise and deliver the action plan.

Presentation: Take home messages

Presenter: Aunchalee Palmquist

Overview: Aunchalee facilitated a brief brainstorming activity to create a visual summary of action steps for the various collaborating organisations in the IFE-CG to carry forward in response to this meeting (Results are in **Figure 6** below).

Figure 5 Summary of completed activities to create the IFE-CG action plan

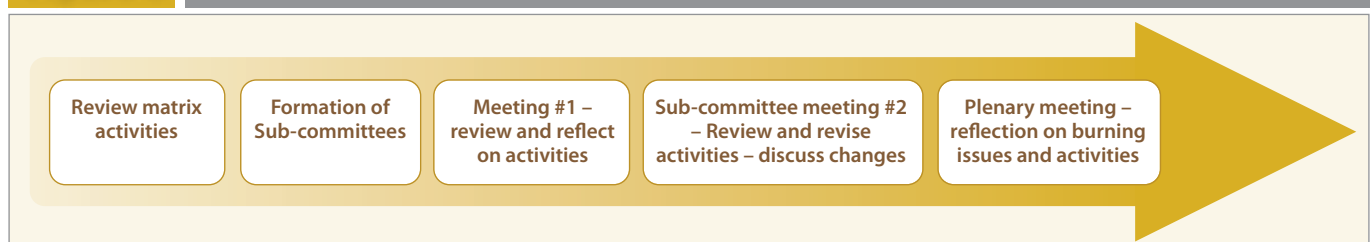
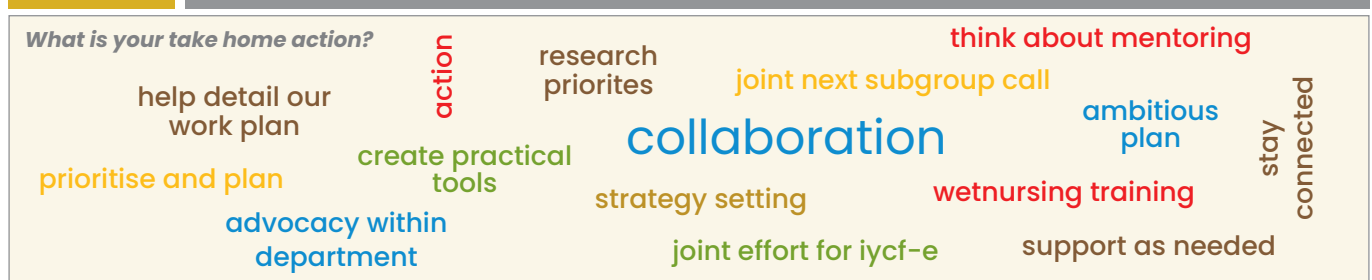


Figure 6 A visual summary of take home actions in response to the IFE-CG 2020 Annual Meeting



Meeting close

Marie McGrath of ENN closed the meeting by thanking all IFE-CG members for their active engagement in the virtual meeting and the efforts of the working groups. Special thanks were given to Linda Shaker Berbari (IFE-CG Facilitator) for planning and facilitating the meeting and to the IFE-CG Steering Committee for supporting the meeting delivery. Marie also thanked the ENN team for facilitating the technical aspects of the meeting.

Meeting feedback results

Meeting feedback was similar to that of the 2019 face-to-face meeting. Overall, the meeting was rated as good or very good by 67% of respondents (n = 15). In terms of meeting accessibility in virtual format, all respondents indicated that it was easy to connect to and participate in the meeting and no major issues were reported with audio visual quality.



Annex 1 Meeting agenda

DAY 1 – Wednesday November 4, 2020 @ 13:00 UK time

Main facilitator: Marie McGrath

SESSION 1 Plenary IFE Core Group and the Covid-19 response

60 minutes

Facilitator: Linda Shaker Berbari

This session will consist of a brief presentation around IFE Core Group contributions to the COVID-19 response followed by a discussion around lessons learned and observations for the future.

SESSION 2 Plenary Previous actions from 2019 face to face meeting

60 minutes

Facilitator: Alessandro Iellamo

This session will consist of a review of actions that were identified during the face to face meeting in 2019 and documented in the report. A presentation of the actions will be conducted and an update on addressing the actions will be given. Additional follow up actions will be suggested and recorded.

The actions will be divided into those related to:

- Modality of IFE Core Group functioning: reflecting on actions and potential follow up/changes needed.
- IFE Core Group activities: looking at actions prioritized during the 2019 meeting and reflecting on priority. These actions will also be discussed during later sessions / sub-working groups.

SESSION 3 Plenary Launch of the IFE Core Group strategy

30 minutes

Facilitators: Steering Committee Members

This session will consist of a presentation of the IFE Core Group Strategy and an introduction to the working groups for each of the outputs and activities.

DAY 2 – Thursday November 5, 2020 (Flexible time per group)

SESSION 4 Simultaneous breakout rooms

Breakout room 1

Output 1: Gaps, challenges and issues identified; experiences and lessons learned documented and brought to the IFE Core Group and other stakeholders for action and support.

Facilitator: Alessandro Iellamo

Working group for the discussion of priority areas within Output 1 including indicators and tools. This is a continuation of the work that already started pre-meeting.

Breakout room 2

Output 2: Resource material to support feeding and care of children in humanitarian setting developed and provided in appropriate and accessible formats

Facilitator: Fatmata Sessay

Working group for discussion of priority areas within Output 2. This is a continuation of the work that already started pre-meeting.

Breakout room 3

Output 3: Advocacy and communication strategies developed and implemented

Facilitator: Linda Shaker Berbari

Working group for discussion of priority areas within Output 3. This is a continuation of the work that already started pre-meeting.

Breakout room 4

Output 4: Networked IFE Core Group 'Community Of Practise' is active and further enhanced

Facilitator: Alexandra Rutishauser Perera

Working group for discussion of priority areas within Output 4. This is a continuation of the work that already started pre-meeting.

DAY 3 – Tuesday November 10, 2020
@ 13:00 UK time

Main facilitator: Marie McGrath

SESSION 5 Plenary
Working group presentations

120 minutes

Presenting the work of the working groups on Outputs 1 through 4.

DAY 4* – Wednesday November 11, 2020
@ 13:30 UK time

SESSION 6 Steering committee
Steering committee members meeting

*This session is for the members of the steering committee to reflect on the previous day, discuss, and plan for the wrap up and closing session.

DAY 5 – Thursday November 12, 2020
@ 13:30 UK time

SESSION 7 Plenary
Closing

90 minutes

During this session, wrap up on the presentations and actions will be done as well as an evaluation of the meeting. Next steps will also be discussed.

| UK time | Day 1 (Wed Nov 4) | Day 2 (Thurs Nov 5) | Buffer day (Fri Nov 6) | Buffer day (Mon Nov 9) | Day 3 (Tues Nov 10) | Buffer day (Wed Nov 11) | Day 4 (Thurs Nov 12) |
|---------------|---|------------------------|---------------------------|---------------------------|------------------------|----------------------------|-------------------------|
| 11.30 – 12:00 | | | | | | | |
| 12:00 – 12:30 | | | | | | | |
| 12:30 – 13:00 | | | | | | | |
| 13:00 – 13:30 | Session 0: Welcome and introductions PLENARY | Touch base PLENARY | | | | | |
| 13.30 – 14:00 | Session 1: The IFE Core Group and the COVID-19 response PLENARY | Sub-committee C | | | | | |
| 14:00 – 14:30 | | | | | | | |
| 14:30 – 14:45 | Break | | | | | | |
| 14:45 – 15:15 | Session 2: Launch of the IFE Core Group Strategy PLENARY | | | | | | |
| 15:15 – 15:30 | | | | | | | |
| 15:30 – 16:00 | Session 3: Previous actions from 2019 face to face meeting PLENARY | | | | | | |
| 16:00 – 16:15 | | | | | | | |
| 16:15 – 16:30 | | | | | | | |

Annex 2 Participant lists and group photos

Participant list for Days 1, 3 and 4

| # | Name | Organisation (if applicable) | Position | E-mail address |
|----|------------------------------|--|---|--|
| 1 | Alessandro Iellamo | Save the Children | Global IYCFE Adviser | a.iellamo@savethechildren.org.uk |
| 2 | Alexandra Rutishauser-Perera | Action Against Hunger UK | Head of Nutrition | a.rutishauserperera@actionagainsthunger.org.uk |
| 3 | Anne Merewood | CHEERing | Director | anne.merewood@bmc.org |
| 4 | Assumpta Ndumi | IRC | Nutrition Advisor | assumpta.ndumi@rescue.org |
| 5 | Aunchalee Palmquist | CGBI- UNC Chapel Hill (USA) | Assistant Professor | apalmquist@unc.edu |
| 6 | Bindi Borg | Individual member | | bindi_borg@yahoo.com.au |
| 7 | Brigitte Tonon | Action Contre la Faim, France | Regional Health and Nutrition advisor | brtonon@actioncontrelafaim.org |
| 8 | Brooke Bauer | Independent | IYCFE Consultant | b.lynnbauer |
| 9 | Caroline Abla | Independent | Consultant | carolineabla@yahoo.com |
| 10 | Chloe Angood | ENN | Nutritionist | chloe@ennonline.net |
| 11 | Colleen Emary | World Vision International | Sr Technical Advisor | colleen_emory@wvi.org |
| 12 | Deborah Joy Wilson | WFP | MIYCN Specialist and Inclusive Nutrition Lead | deborah.wilson@wfp.org |
| 13 | Emily Hirata | ADRA International | Technical Advisor for Health & Nutrition | emily.hirata@adra.org |
| 14 | Eric Anderson | USAID - BHA | Nutrition Advisor | eranderson@usaid.gov |
| 15 | Erin Boyd | USAID | Nutrition Advisor | eboyd@usaid.gov |
| 16 | Isabelle Modigell | Independent | N/A | i.modigell@gmail.com |
| 17 | Jodine Chase | Safelyfed Canada | Communications Lead | jodine@safelyfed.ca |
| 18 | Judy Canahuati | | | |
| 19 | Julie Tanaka | Samaritan's Purse | Senior Nutrition Technical Advisor | Jtanaka@samaritan.org |
| 20 | Karleen Gribble | Independent | | k.gribble@westernsydney.edu.au |
| 21 | Kirk Dearden | IMA World Health | Senior Technical Advisor for Nutrition and WASH | kdearden@corusinternational.org |
| 22 | Kirrily de Polnay | MSF | Nut Working Group Leader | kirrily.de.polnay@brussels.msf.org |
| 23 | Linda Shaker Berbari | ENN | IFE Core Group Facilitator | ife@ennonline.net |
| 24 | Marie McGrath | ENN | | marie@ennonline.net |
| 25 | Michelle Pensa Branco | Safelyfed Canada | | michelle@safelyfed.ca |
| 26 | Mija Ververs | CDC, Johns Hopkins Bloomberg School of Public Health | Senior Associate/Health Scientist | mververs@cdc.gov mververs@jhu.edu |
| 27 | Natsayi Nembaware | ADRA International | Senior Technical Advisor for Nutrition | natsayi.nembaware@adra.org |
| 28 | Nicki Connell | ECF | Research and Technical Director | nicki@eleanorcrookfoundation.org |
| 29 | Sajja Mehjabeen | Concern Worldwide | Nutrition Adviser | sajja.mehjabeen@concern.net |
| 30 | Sarah O' Flynn | Save the Children | Director, Emergency Nutrition | soflynn@savechildren.org |
| 31 | Stephanie Wrottesley | ENN | Nutritionist/ENN Observer in session | stephanie@ennonline.net |
| 32 | Subhashis Roy | LWR | Emergency Program Manager | sroy@lwr.org |
| 33 | Suzanne Brinkmann | IMC | Senior Nutrition Advisor | sbrinkmann@internationalmedicalcorps.org |

Participant lists for working groups

Working group A:

| # | Name |
|----|---------------------|
| 1 | Aunchalee Palmquist |
| 2 | Bindi Borg |
| 3 | Chloe Angood |
| 4 | Eric Anderson |
| 5 | Fatmata Sessay |
| 6 | Getinet Babu Amenu |
| 7 | Karleen Gribble |
| 8 | Mija Ververs |
| 9 | Natsayi Nembaware |
| 10 | Roy Subhashis |
| 11 | Sajia Mehjabeen |
| 12 | Brooke Bauer |
| 13 | Kirk Dearden |

Working group B:

| # | Name |
|----|-----------------------|
| 1 | Anne Merewood |
| 2 | Assumpta Ndumi |
| 3 | Aunchalee Palmquist |
| 4 | Bindi Borg |
| 5 | Brigitte Tonon |
| 6 | Brooke Bauer |
| 7 | Caroline Abla |
| 8 | Deborah Joy Wilson |
| 9 | Fatmata Sessay |
| 10 | Getinet Amenu |
| 11 | Isabelle Modigell |
| 12 | Julie Tanaka |
| 13 | Marlene Hbie |
| 14 | Michelle Pensa Branco |
| 15 | Natsayi Nembaware |
| 16 | Patti Welch |
| 17 | Rose Ndulu Ndolo |

Working group C:

| # | Name |
|---|------------------------------|
| 1 | Alessandro Iellamo |
| 2 | Alexandra Rutishauser-Perera |
| 3 | Brooke Bauer |
| 4 | Bindi Borg |
| 5 | Brigitte Tonon |
| 6 | Colleen Emary |
| 7 | Jodine Chase |
| 8 | Kirk Dearden |
| 9 | Roy Subhashis |

Working group D:

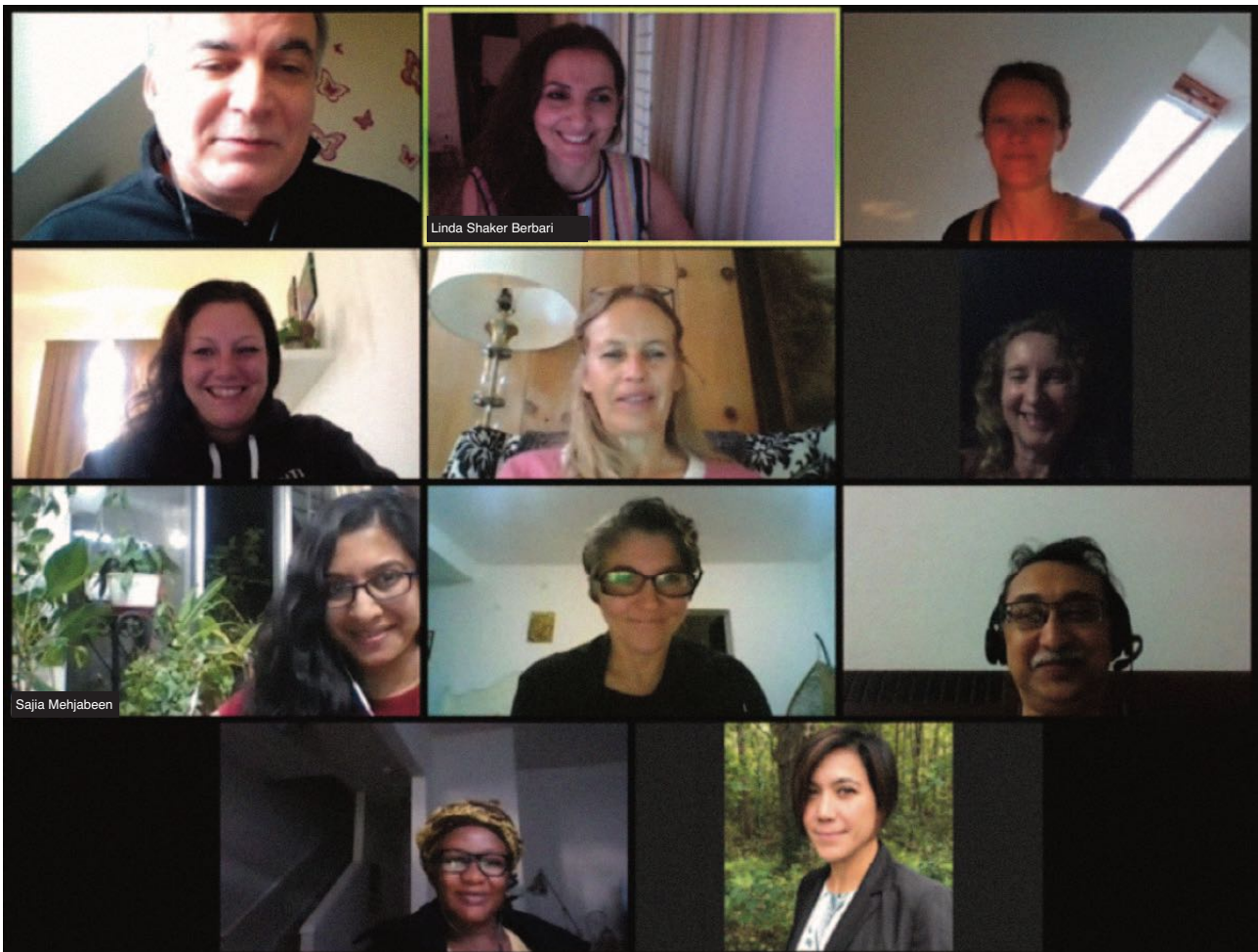
| # | Name |
|----|----------------------|
| 1 | Alessandro Iellamo |
| 2 | Airinie Azhar |
| 3 | Bindi Brog |
| 4 | Deborah Wilson |
| 5 | Emily Hirata |
| 6 | Jodine Chase |
| 7 | Karleen Gribble |
| 8 | Michelle Branco |
| 9 | Linda Shaker Barbari |
| 10 | Sajia Mehjabeen |

Group photos

Day 1 plenary:



Working group A:



Working group B:



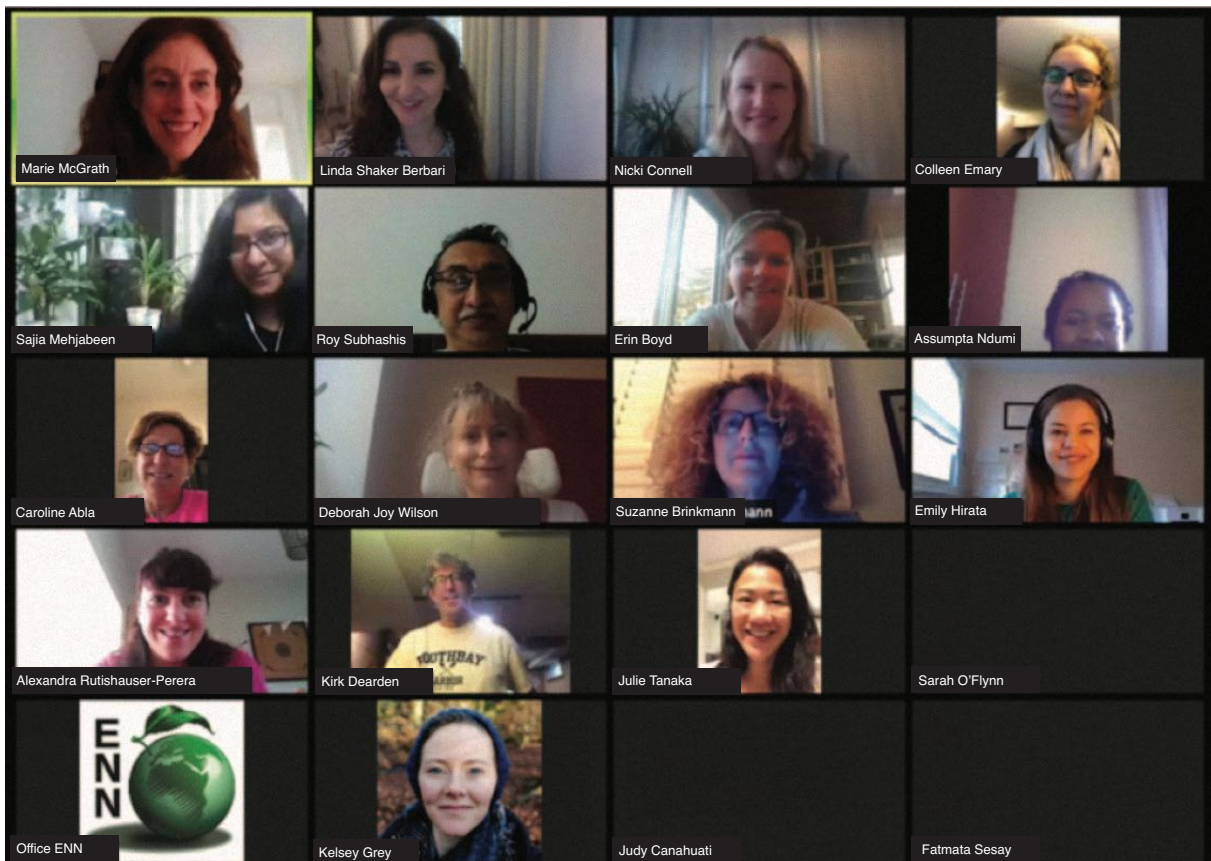
Working group C:



Day 2 plenary:



Day 3 plenary:



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